

# EMILY C. DENT

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## *Education*

**Auburn University;** Auburn, AL

*Bachelor of Science, Agricultural Communications, Concentration in Public Relations and Promotion, May 2008-Present*

**Auburn University;** Auburn, AL

*Bachelor of Arts, English Major, Concentration in Creative Writing, August 2006*

## *Employment History*

**Auburn Parks & Recreation Department;** *Recreation Supervisor;* Auburn, AL; 2003-Present

- Supervise grade school aged children in sports and recreational activities in summer Day Camp program.
- Encourage children to develop interpersonal skills.

**Kelly Educational Staffing;** *Substitute Teacher;* Opelika, AL; 2006-2008

- Worked within Auburn City School System as a substitute teacher.

**Whole Health, Inc.;** *Receptionist;* Eclectic, AL; 2007- 2008

- Worked within a veterinary practice and pet care facility as a receptionist and secretary to the veterinarian.
- Acquired and maintained relationships with veterinary product distributors.

**Movie Gallery, Inc.;** *Customer Service Representative;* Auburn, AL; 2003-2004

- Helped customers with movie rentals and general account questions.

**Auburn University;** *Work Study Teacher's Assistant;* Auburn, AL; 2001-2003

- Assisted Third Grade teachers with grading papers.
- Tutored students in math, science, social science and English.

## *Personal Attributes and Honors*

Alabama CattleWomen's Association *Secretary;* 2009, 2011

Alabama Cattlemen's Association (Tallapoosa County Chapter) *Secretary;* 2007-2011 *President;* 2012

Alabama CattleWomen's Association (Tallapoosa County Chapter) *President;* 2007-Present

## *Skills*

- Strong communicator, written and verbal
- Proficient in Microsoft Office Programs (Excel, PowerPoint, Word, Publisher)
- Proficient in Adobe Programs (InDesign, PhotoShop, Contribute)

References available upon request.